

**AMJ INC. OF GAINESVILLE**  
**502 NW 16<sup>TH</sup> AVENUE, GAINESVILLE, FLORIDA 32601**  
**www.amjinc.com**  
**An EEO/DFWP employer**

**EMPLOYMENT APPLICATION**

**INSTRUCTIONS:** Answer all questions completely. If something is not applicable, indicate N/A or if the answer is "None," indicate so. Please do not answer "See Resume" (or similar) as a response. Failure to answer all questions may invalidate your application.

Application date: \_\_\_\_\_

Position applied for: \_\_\_\_\_

How did you learn about AMJ and what prompted you to apply: \_\_\_\_\_

Minimum acceptable wage: \$ \_\_\_\_\_ /hour \$ \_\_\_\_\_ / annually

**PERSONAL**

Name \_\_\_\_\_ Soc. Sec # \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

How long at that address \_\_\_\_\_ (If less than 3 years, please provide previous address)

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

Phone \_\_\_\_\_ Citizen \_\_\_\_\_

If not a citizen of USA, do you have permission to live and work in the USA? \_\_\_\_\_

Do you currently have a valid Florida driver's license? \_\_\_\_\_

If not, please explain \_\_\_\_\_

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**EDUCATION**

Name of School	City and State	Years Attended	Graduated?
High School _____ / _____ / _____			
College _____ / _____ / _____			
Other _____ / _____ / _____			

Have you been enrolled in any training programs? \_\_\_\_\_

If so, please describe including date enrolled and whether you completed them. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Special Skills you possess \_\_\_\_\_

Licenses and certifications you have \_\_\_\_\_

Specialized equipment you own \_\_\_\_\_

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**PRIOR EMPLOYMENT EXPERIENCE** (Begin with the most recent employment and work backwards. If you need additional space, please use the last page.)

May we contact your current / last employer? \_\_\_\_\_ Initial here for authorization \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Dates of employment \_\_\_\_\_ Compensation \_\_\_\_\_  
(From) (To) (Starting) (Ending)

Immediate supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Your areas of responsibility \_\_\_\_\_

What did you find the most AND the least challenging about this position? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What did you like the most AND the least about this position? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Relating to your employment, what were/are your supervisor's greatest strengths AND weaknesses?

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What do you think your supervisor would consider your strengths and weaknesses are/were in your employment? \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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**Employer** \_\_\_\_\_ **Position** \_\_\_\_\_

Dates of employment \_\_\_\_\_ **Salary** \_\_\_\_\_  
(From) (To) (Starting) (Ending)

Immediate supervisor \_\_\_\_\_ **Phone** \_\_\_\_\_

Your areas of responsibility \_\_\_\_\_

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What did you find the most AND the least challenging about this position? \_\_\_\_\_

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What did you like the most AND the least about this position? \_\_\_\_\_

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Relating to your employment, what were/are your supervisor's greatest strengths AND weaknesses?

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What do you think your supervisor would consider your strengths and weaknesses are/were in your employment? \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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**Employer** \_\_\_\_\_ **Position** \_\_\_\_\_

Dates of employment \_\_\_\_\_ **Salary** \_\_\_\_\_  
(From) (To) (Starting) (Ending)

Immediate supervisor \_\_\_\_\_ **Phone** \_\_\_\_\_

Your areas of responsibility \_\_\_\_\_

What did you find the most AND the least challenging about this position? \_\_\_\_\_

What did you like the most AND the least about this position? \_\_\_\_\_

Relating to your employment, what were/are your supervisor's greatest strengths AND weaknesses? \_\_\_\_\_

What do you think your supervisor would consider your strengths and weaknesses are/were in your employment? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Employer** \_\_\_\_\_ **Position** \_\_\_\_\_

Dates of employment \_\_\_\_\_ **Salary** \_\_\_\_\_  
(From) (To) (Starting) (Ending)

Immediate supervisor \_\_\_\_\_ **Phone** \_\_\_\_\_

Your areas of responsibility \_\_\_\_\_

What did you find the most AND the least challenging about this position? \_\_\_\_\_

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What did you like the most AND the least about this position? \_\_\_\_\_

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Relating to your employment, what were/are your supervisor's greatest strengths AND weaknesses?

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What do you think your supervisor would consider your strengths and weaknesses are/were in your employment? \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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**Employer** \_\_\_\_\_ **Position** \_\_\_\_\_

Dates of employment \_\_\_\_\_ (From) \_\_\_\_\_ (To) \_\_\_\_\_ Salary \_\_\_\_\_ (Starting) \_\_\_\_\_ (Ending)

Immediate supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Your areas of responsibility \_\_\_\_\_

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What did you find the most AND the least challenging about this position? \_\_\_\_\_

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What did you like the most AND the least about this position? \_\_\_\_\_

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Relating to your employment, what were/are your supervisor's greatest strengths AND weaknesses?

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What do you think your supervisor would consider your strengths and weaknesses are/were in your employment? \_\_\_\_\_

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Reason for leaving \_\_\_\_\_

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**MILITARY EXPERIENCE**

If in service, indicate: Branch \_\_\_\_\_

Date (mo/yr) entered \_\_\_\_\_

Date (mo/yr) discharged \_\_\_\_\_

Nature of duties \_\_\_\_\_

Highest rank or grade \_\_\_\_\_

Terminal rank or grade \_\_\_\_\_

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**GENERAL**

Have you ever been convicted of a felony charge, or for a crime involving fraud or theft in the past ten years? \_\_\_\_\_ If "yes", please describe in full \_\_\_\_\_

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**PROFESSIONAL REFERENCES (Minimum 3) – Do not include family or friends**

\_\_\_\_\_  
(Name) (Address) (Phone) (Relationship)

\_\_\_\_\_  
(Name) (Address) (Phone) (Relationship)

\_\_\_\_\_  
(Name) (Address) (Phone) (Relationship)

I agree to allow AMJ, Inc. of Gainesville to contact my previous employers in regards to job performance and reference. Initial here to authorize contacting references. \_\_\_\_\_  
(Initial)

I UNDERSTAND AND AGREE that if I voluntarily resign from a position at AMJ, Inc. of Gainesville within 90 days after hire, or am terminated due to a misrepresentation on this application, I will reimburse AMJ for the hiring costs of processing this application for employment.

\_\_\_\_\_  
(Initial)

I state and agree that the information I provide in this Application for employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal for cause. I understand that acceptance of an offer of employment creates an "AT-WILL" employment relationship only between AMJ and me and it DOES NOT CREATE A CONTRACTUAL OBLIGATION upon the employer to continue to employ me in the future.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Witness)

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By my signature below I authorize AMJ, Inc. of Gainesville to obtain a background report on me. This authorization is valid for purposes of verifying information given pursuant to employment, leasing, rental, business negotiations, or any other lawful purpose covered under the Fair Credit Reporting Act (FCRA).

The background report may contain information available in the public domain but may not include interviews with persons other than previous employers or their agents.

By my signature below, I hereby authorize all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county and federal courts and agencies, military services and persons to release all information they may have about me. This authorization shall be valid in original or copy form.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

**ADDITIONAL INFORMATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_